

# KEYAH

## ENTERPRISES, INC. LICENSED REAL ESTATE BROKER

165 West 73<sup>rd</sup> Street - New York, New York 10023 - PH: 212.595.5565 Ext. 11/12 - Fax: 212.873.3356

WHEN DEALING WITH A BROKER PLEASE REQUEST TO SEE THEIR BUSINESS CARD AND REAL ESTATE LICENSE.

### APPLICATION TO LEASE

IN-HOUSE USE ONLY/APPROVAL

**NOTE:** Please complete a separate application for each person applying for the apartment Complete *all* spaces for prompt processing

Building Address \_\_\_\_\_

Apartment # \_\_\_\_\_ Size \_\_\_\_\_

Applicant's name \_\_\_\_\_ D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_

Driver's License # & State \_\_\_\_\_ Bicycles (Yes or No) # \_\_\_\_\_

# of people to live in apt. \_\_\_\_\_

Type and # of pets \_\_\_\_\_ Musical Instruments (yes or no) If so what \_\_\_\_\_

Present Address  
Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Tel # ( ) \_\_\_\_\_ - \_\_\_\_\_ Cell # ( ) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Reason for moving \_\_\_\_\_ Landlord \_\_\_\_\_

Tel # ( ) \_\_\_\_\_ - \_\_\_\_\_ How Long \_\_\_\_\_ Rent paid \$ \_\_\_\_\_

Previous Address  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Employment/Income  
Occupation \_\_\_\_\_ Employed by \_\_\_\_\_

How long \_\_\_\_\_ Salary \$ \_\_\_\_\_ Employer Address \_\_\_\_\_

Tel # ( ) \_\_\_\_\_ - \_\_\_\_\_ Other Income \_\_\_\_\_ Total Income \_\_\_\_\_

**E-BILLING E-MAIL ADDRESS REQUIRED:** \_\_\_\_\_

**Rent per month for the apartment applying for \$ \_\_\_\_\_ With-out Direct Deposit \$ \_\_\_\_\_**

All applications must be submitted with a **\$300.00** deposit in **CASH ONLY**, to be applied as follow: (i). **\$ 50.00** for each credit report and (ii) if the lease is approved and typed and if for any reason the applicant decides not to sign the lease, the balance of the deposit will be applied as a processing fee. In the event the applicant is entitled to a refund of any portion of the deposit, applicant must claim same within **Ten (10) days** of the date hereof and surrender the original receipt. The lease must be signed before taking possession, and within three **(3) days** of application or so soon thereafter as the lease is offered for signature. First month's rent, security and any fees are to be paid at signing of the lease. Possession will be given only after the references have been approved and the landlord retains the absolute right to reject this application..

**THE LANDLORD WILL USE INFORMATION PROVIDED IN THIS APPLICATION TO OBTAIN A CREDIT REPORT AND A TENANT SCREENING REPORT AND THE APPLICANTS'S PERMISSION TO DO SO IS HEREBY GIVEN**  
**Credit/Tenant report obtained from Kroll Factual Data, 5200 Hahns Peak Drive, Loveland Colorado 80538**  
**1.800.929.3400 OR 970.663.5700.**

- 1) Applicant has the right to inspect and receive one free copy of such report by contacting the consumer reporting agency used by the owner/agent.
- 2) Applicant has a right to obtain a free copy of the report from each national consumer reporting agency (Transunion, Equifax and Experian Annually)
- 3) Applicant has a right to obtain a report from [www.annualcreditreport.com](http://www.annualcreditreport.com)
- 4) Applicant has the right to dispute any information on the credit report.

**DISCLOSURE:** Alan Sackman, President of Sackman Enterprises, Inc. and/or employees of Sackman Enterprises, Inc. has an interest in ownership in all the properties managed by Sackman Enterprises, Inc.

[I acknowledge that Keyah Enterprises, Inc is a licensed Real Estate Broker and as such has the right to collect a broker's fee on the unit for which I am applying.](#)

**RENT ON THE WEBSITE IS QUOTED WITH A \$150 PER MONTH RENT CREDIT FOR DIRECT DEBIT.**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_